**Employee Performance Assessment Sheet**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| REPORT TYPE | **BI-WEEKLY**  **MONTHLY**  **QUARTERLY**  **SEMI-ANNUAL** | | | | | | |
| EMPLOYER | Satin Solutions LLC | | | **CLIENT SITE/PROJECT** | | 1980 W broad St Columbus OH | |
| **EMPLOYEE NAME** | Mr.Manoj Kommagiri | | | **REVIEWER AND TITLE** | | Sanchita Pratihar ( HR Manager) | |
| **JOB TITLE** | SOFTWARE ENGINEER | | | **REVIEW PERIOD** | | **FROM** Jan 2017 | To June 2017 |
| **DATE OF REVIEW** | 07/08/2017 | | | | | | |
| **Performance Evaluation** | | **Excellent** | **Good** | **Fair** | **Poor** | **Comments** | |
| Job knowledge | |  |  |  |  |  | |
| Work quality | |  |  |  |  |  | |
| Communication | |  |  |  |  |  | |
| Problem solving | |  |  |  |  |  | |
| Technical skills | |  |  |  |  |  | |
| Work consistency | |  |  |  |  |  | |
| Cooperation | |  |  |  |  |  | |
| Work relations | |  |  |  |  |  | |
| Initiative | |  |  |  |  |  | |
| Attendance | |  |  |  |  |  | |
| Dependability | |  |  |  |  |  | |
| Overall Rating | |  |  |  |  |  | |

|  |
| --- |
| Strengths |
| Manoj Kommagiri is on track to meet his objectives for 2017. Manoj is involved in the Sql Server Reporting Services and C#.NET project and he has successfully implemented the project |
|  |

|  |
| --- |
| Opportunities for Development |
| Attended training sessions |
|  |

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this performance evaluation.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 07/08/2017 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_07/08/2017

Employee Signature Date Reviewer’s Signature Date